

Casa Spanish Enrollment Agreement

Child's Full Legal Name:.....

Date of Birth:.....

Parent/Legal Guardian Name(s):.....

Please initial each section below, then sign and date the last page.

Withdrawal from program:

.....I understand that I must provide eight (8) week written notice of withdrawal from the program. If this notification is not provided, I agree to pay full tuition and fees for eight (8) weeks whether my child(ren) attend or not.

Absences/vacations/closing days:

.....I agree to inform the school if my child(ren) will be absent on any day. I understand that no allowances, credits, refunds or make up days shall be make.

.....I understand that school will not refund any holidays or closing days due to inclement weather.

Registration fee:

.....I understand that an annual, non-refundable fee of \$150 shall be paid every September 1st.

.....I understand that school charges \$1 every minute I am late, and \$20/hour after school is closed.

.....I understand there is a late fee of \$35 if I pay tuition after the 1st. There is a \$35 fee for bad checks.

Child Accident insurance:

.....Supplemental child accident insurance is provided as a complimentary service, I understand that this is an excess policy only and that my health insurance remains the primary responsible party for payment for the cost of the treatment for my child(ren).

Illness and re-admission:

.....I understand that I will be notified should my child(ren) become ill during the day, and that I will pick up my child promptly, or make arrangements for an authorized emergency contact person to pick up. If my child(ren) is exposed to or contracts a contagious disease, I agree to notify school and I understand that my child(ren) will be re-admitted according to our Handbook.

Behavior/Special needs:

.....I understand that Casa Spanish does not make it a policy to deny enrollment on the basis of a child with special needs and/or difficult behavior, however, if our staff realize that they do not have the training, equipment, facilities, etc. to handle the child, Casa Spanish will not accept or will withdraw the child(ren) from school.

Parent’s Handbook:

.....I have received a copy of Casa Spanish Parent’s Handbook. I have read and understand its content and policies and agree to be bound by same.

No modifications:

No terms of this agreement may be altered, revised, modified, or deleted by any person except in cases of Casa Spanish’ policy change or rate change to which both Casa Spanish and I must initial.

Parent or legal Guardian

Signature

Date

School Director

Signature

Date